



COUNCIL FOR EDUCATOR PREPARATION PROGRAMS
(CEPP)

CEPP Minutes: 2018

**Minutes of
Texas A&M University Council for Educator Preparation Programs
(Formerly Council for Teacher Education)**

Texas A&M University
Thursday, January 25, 2018
10:30am
Heaton 211

In attendance: Misti Corn (Office of the Dean), A. Vasilaki (English), Janet Hammer (TLAC), Jane Rankin (Accelerate Online), Diane Graham (HLKN), Miranda Walichowski (Bilingual), Kelly Schmid (Special Education), Jenn Whitfield (aggieTEACH), Cheryl Craig (TLAC), Beverly Irby (Office of the Dean), Kim Parish (TLAC), Laura Wilding (aggieTEACH), Meagan Shipley (HLKN), Chris Cherry (Office of the Dean), Melissa Fogarty (Special Education), Justin Smith (UG Advising), Valerie Hill-Jackson (Teacher Education/TLAC), Marla Ramirez (CSISD), Larry Kelly (Post-Bacc./TLAC), Glenda Byrns (EPSY), Juling Liu (HLKN)

Welcome and Introductions – Jenn Whitfield

Approval of Minutes from October Meeting – Motion by Larry Kelly to approve minutes, seconded by Apostolos Vasilakis, and approved by vote.

Reports and Discussion:

Discussion of Ethics Module – Janet Hammer

Janet relayed information from TLAC instructors regarding procedural and validity issues with the module. It was decided that Beverly's GA, Billy, will perform an item analysis, add feedback for incorrect answers so students have information on what to study, and allow instructors to reset the exam for 3 additional attempts. Janet Hammer also asked for the production of a video to help with issues around the ethics module. Jenn Whitfield will meet with Ashely Jolly (TLAC instructor) to identify the best content of the video. Discussion also centered around having (1) instructors incorporate some of the ethics module questions in class, especially those questions that are missed most by students, (2) making sure the instructors do the ethics module themselves, (3) putting more ownership on the students taking the exam.

Certification Updates – Misti Corn

Misti updated the group on recent TEA meetings attended by the Dean. Items related to the meetings, such as TEA's new review policy, language suggestions for Texas Administrative Code, principal and candidate exit surveys were shared. Misti will send the group a copy of both the principal and candidate exit survey, as these are now part of the accreditation process for all programs. It was suggested by the Dean that we show our support of proposed language regarding the requirements of field supervisors. This statement will be emailed to the group, to post to the SBEC public comments section of the TEA website.

Approval of graduation without certification form – Misti Corn

Misti presented a draft document to the group for approval. The form will be signed by students who decide to graduate without completing certification. This form would be used by all programs. Once signatures are obtained, programs should send to Misti so withdrawals can be processed from certification exams, etc. with TEA. The form was approved by the group. A copy will be emailed to the

group to begin using immediately.

Partnerships – Valerie Hill-Jackson

Valerie was introduced by Beverly as the new Director of Educator Preparation. Valerie explained her duties as those of “being the link” between faculty and CEPP as well as the link to any community partnerships. She will be a clearing house for partnerships with ISDs, working to promote such partnerships as well as establishing and funding new partnerships.

Discussion on sharing of benchmarks and competencies –Tabled by Jenn Whitfield, until the next meeting.

Mental Health Training – Misti Corn

The attempt to have our current mental health modules approved for use by TEA were declined, due to the need for evidence based research. Therefore, the Dean would like for us to provide the all-inclusive, 8 -hour, face-to-face training to all students. Misti will be trained to offer the training. Programs were encouraged to find an 8-hour time for Misti to spend with each group before the end of the spring semester. This training will cover the state requirements for mental health, suicide prevention, and substance abuse.

TEA Data Group – Glenda Bryns

Glenda has been selected to serve on a TEA committee discussing the data collected by TEA, the format of which it is collected, and the dissemination of such data. She reported on the group’s suggestions to TEA, noting these were suggestions only, but TEA was receptive of the ideas. Some included disaggregation of data for better EPP research, timing of data collection, alignment of principal and candidate surveys to teacher standards, efficiency and ability of TEA systems to handle the data reporting, and why some data was being reported. The group will meet again in late summer.

There were no program updates or announcements.

The meeting was adjourned.

The next meeting will be February 22, 2018 at 10:30am.

**Minutes of
Texas A&M University Council for Educator Preparation Programs
(Formerly Council for Teacher Education)**

Texas A&M University
Thursday, February 22, 2018
10:30am
Heaton 211

In attendance: Misti Corn (Office of the Dean), A. Vasilaki (English), Janet Hammer (TLAC), Jane Rankin (Accelerate Online), Jenn Whitfield (aggieTEACH), Beverly Irby (Office of the Dean), Kim Parish (TLAC), Laura Wilding (aggieTEACH), Meagan Shipley (HLKN), Chris Cherry (Office of the Dean), Melissa Fogarty (Special Education), Justin Smith (UG Advising), Valerie Hill-Jackson (Teacher Education/TLAC), Marla Ramirez (CSISD), Larry Kelly (Post-Bacc./TLAC), Jiling Liu (HLKN)

Welcome and Introductions – Jenn Whitfield

Approval of Minutes from October Meeting – Motion by Larry Kelly to approve minutes with revisions, seconded by Kim Parish, and approved by vote.

Reports and Discussion:

Discussion of Ethics Module – Jenn Whitfield and Meagan Shipley
Updates have been made.

Certification Updates – Misti Corn

Misti Corn reported that the Title II Report is being compiled. Programs may be asked to provide information as needed to complete the report. Misti shared Title II Pass rates which will be included in the report. She also reported that information regarding a new TEA requirement regarding digital literacy will be forthcoming.

Discussion on sharing of benchmarks and competencies – Jenn Whitfield, Beverly Irby

Jenn Whitfield explained the desire of the Dean and as part of the mission of CEPP, that as a group we would like to learn more about each program's benchmarks. Based on the benchmarks outlined in the Raise Your Hand Texas program, each certification program will present to the group their program stages/benchmarks, assessments, and individualization of instruction for students. Programs will present their top 3 "things we do well" and 3 "we could do better" areas based on the Raise Your Hand standards.

As recipients of the Raise Your Hand Texas scholarship program, the Special Education program will be the first presenter at the March meeting. A sign-up sheet will be sent by Jenn for other programs to select a month to present.

Valerie Hill-Jackson would like to sit-along with each program during the planning of their presentation.

Melissa Fogarty explained for the HEB Raise Your Hand scholarships, there were 40 applicants. Eighteen will take part in an extensive interview process on April 2nd.

Additional Items:

Beverly Irby informed the group that we would not be participating in the one-day 8-hour mental health training. As an alternative, all students will participate in 3 separate online trainings, approved by TEA. The list of approved programs and instructions will be sent to all by Misti.

Beverly also explained the President's X Grant and proposed finding a group willing to submit proposals.

The meeting was adjourned.

The next meeting will be March 22, 2018 at 10:30am.

<p>Texas A&M University Council for Educator Preparation Programs (Formerly Council for Teacher Education)</p>	<p style="text-align: center;">CEPP Minutes Thursday, October 4, 2018 10:00am Heaton 211</p>
<p>Welcome and Introductions</p>	<ul style="list-style-type: none"> • The meeting began about 10:07 am to allow for CEPP members to arrive. Dr. Valerie Hill-Jackson opened the meeting by welcoming everyone and explained Dr. Jennifer Whitfield was absent due to illness and Misti Corn was absent due to a recent death in the family. • Dr. Valerie Hill-Jackson reiterated that she is an ad hoc non-voting member of CEPP (per Parliamentary protocol, ad hoc members do not run/Chair meeting). However, she suggested that CEPP move forward with a general meeting and waive Parliamentary procedures.
<p>Approval of May (September?) Minutes</p>	<p>The CEPP members agreed to waive this agenda item</p>
<p>1. Field based hour requirements once admitted to a program – Kim Parish</p>	<p>Kim Parish asked to forego this agenda item as it required input from Misti Corn</p>
<p>2. Community member for CEPP – Dr. Jennifer Whitfield</p>	<p>Dr. Valerie Hill-Jackson asked to pass on this item in light of Dr. Whitfield’s absence</p>
<p>3. edTPA – Dr. Beverly Irby</p>	<p>Dr. Irby advised CEPP members that many changes are coming down the pike from TEA and shared the following updates (20 minute discussion on new changes by TEA ahead):</p> <ul style="list-style-type: none"> • 2 part exam for the principalship 068 to 268 exam for principals PASL: Performance based assessment [3 part performance assessment exam] • input regarding edTPA 20-21 underway and replaces current TK20 system <ul style="list-style-type: none"> a. Dr. Irby shared the PowerPoint handout from TEA which outlines the new proposed pathways for educator prep Proposed to invite Tam Jones for upcoming CEPP meeting (or an extra meeting); CEPP members agreed that they’d like to hear from Dr. Jones, directly on issues related to changes in instructional leadership programming, edTPA, and new TEA changes ahead • Proposed having a discussion with partners about our ideas about residencies (a fluid-integrative approach)
<p>4. EDAD Pillars Discussion – Dr. Susan Holley</p>	<p>Dr. Susan Holley provided the following updates about the changes in the principalship:</p> <ul style="list-style-type: none"> • 82% of the exam is on 3 domains: Culture, leading learning, human capital 18% of the exam is on the remaining 3 domains; executive

	<p>leadership, strategic operations, equity-ethics-diversity</p> <ul style="list-style-type: none"> ○ Process developed for EPPs to request the new testing process; “Principals as Instructional Leadership Program” ○ 068 ends in December – so some courses were front loaded so they can meet the deadline ● July meeting: the 9 pillars were introduced, which includes a performance task, rubric designed, and a written exemplar for each pillar <ul style="list-style-type: none"> ○ A crosswalk was done on the domains and pillars, but no pillar connected to the executive leadership ○ All 79 principal prep programs around the state are all wrestling with the new changes / issues ● Fall 2019 – PASL is implemented; 3 tasks [academic problem, PD task, collaborative leadership] ● Everything uploaded to TEA (during internship)
<p>5. Required Trainings (Ethics, Mental Health, FERPA, etc.) – Valerie Hill-Jackson</p>	<p>Dr. Valerie Hill-Jackson shared that the TLAC programs are wrestling with following the mandatory trainings.</p> <ul style="list-style-type: none"> ● She shared that one of the Clinical faculty proposed an automated system, much like OGAPS uses, to encourage completion of trainings within the first year of acceptance to the program. ● Dr. Hill-Jackson also discussed her inquiry to the Registrar’s office and the contact proposed a 0 credit bearing course, which would also require a change in students’ degree plans. ● A short 5 minute discussion took place in which other program leaders expressed that they like their current system in which the trainings are embedded in their coursework. <ul style="list-style-type: none"> ○ Dr. Janet Hammer offered that this system, while it works for smaller programs, does not work for TLAC’s large undergraduate education programs. ○ The conversation ended with the suggestion for smaller programs to continue what they are doing if it works for them. Dr. Hill-Jackson proposed that she and Dr. Janet Hammer take this issue back to TLAC’s undergraduate committee for discussion and ‘next steps’.
<p>Program Announcements</p>	<p>This item was sacrificed on the agenda due to the long discussions</p>
<p>Additional Items</p>	<p>Around 11:05 am, Dr. Hill-Jackson reminded everyone that a subcommittee was convened to review the current Ethics module on eCampus and another module that one offered by the System (on their online learning platform for novice educators – Performance-Based Academic Coaching Team (PACT) https://pact.tarleton.edu/Pact.</p> <ul style="list-style-type: none"> ● Many programs were facing technology challenges with the current module on eCampus and ITS staff has advised us that they cannot support technology-related issues. The exam was built on SCORM-like software and this is not supported by ITS. ● The subcommittee is comprised of Jane Rankin, Elisabeth Pugliese, and Kim Parish. An appraisal document they prepared was reviewed with the Council. ● The committee found the rigor to be equivalent for both modules, but the technology on the PACT platform was easier to navigate.

	<p>The current module requires a 100% pass rate, while the PACT module requires a 70% pass rate. The PACT module was developed by Dr. Glenda Byrns et al., is free to TAMU students, students cannot click through to the end of the module, and it is TEA approved (students print a certificate at the end).</p> <ul style="list-style-type: none"> • PACT is supported by the System (on Tarleton servers), but soon will be turned back over to Tarleton. • CEPP members were asked to review the subcommittee's finding and send any questions about PACT to Dr. Valerie Hill-Jackson who will seek a response from System admins
Adjourn	The meeting ended informally by Dr. Valerie Hill-Jackson at 11:19 am

**Minutes of
Texas A&M University Council for Educator Preparation Programs
(Formerly Council for Teacher Education)**

Texas A&M University
Thursday, November 1, 2018
10:00am
Heaton 211

In attendance: Misti Corn (Office of the Dean), Janet Hammer (TLAC), Jane Rankin (Accelerate Online), Diane Graham (HLKN), Jenn Whitfield (aggieTEACH), Beverly Irby (Office of the Dean), Kara Bond (TLAC), Ambyr Rios (TLAC), Chris Cherry (Office of the Dean), Joanna Hundl (Accelerate Online), Courtney McCubbins (AGSC), Kim Parish (TLAC), Valerie Hill-Jackson (TLAC), Jiling Liu (HLKN), Laura Wilding (aggieTEACH)

Welcome and Introductions – Jenn Whitfield

Approval of Minutes from October Meeting – Motion by Jane Rankin to approve the minutes, seconded by Kim Parish, and approved by vote.

Reports and Discussion:

Zero Credit Course for Required TEA trainings – Valerie Hill-Jackson

Offer a course for all educator preparation program students the semester of admission. The course would be in an eCampus format and cover all required TEA trainings. This would reduce the work on faculty as well as provide a central repository for all data. Chris Cherry has had the initial approval from the registrar's office, but will seek additional requirements.

Discussions included concerns about repeating or replacing information taught within courses. It was explained this would be a simple preview of the topics, and a deep-dive on topics would occur within classes. A vote will take place at the next meeting.

Upcoming Meetings: Valerie Hill-Jackson

Valerie provided information on an edTPA training for November, as well as announcing that TEA would join us via web conferencing during the next CEPP meeting, December 13.

Ethics Module – Valerie Hill-Jackson

The committee's report is complete. CEPP membership will vote on the platform of choice at the December CEPP meeting.

Committee Member for CEPP – Misti Corn

Chris Cherry and Jenn Whitfield will reach out to perspective members of the community who could make a contribution to our group, as required by TEA.

edTPA Discussion – Beverly Irby

Dr. Irby presented information detailing edTPA trainings for the members to review.

There were no program updates or announcements.

The meeting was adjourned.

**Minutes of
Texas A&M University Council for Educator Preparation Programs
(Formerly Council for Teacher Education)**

Texas A&M University
Thursday, December 13, 2018
11:00 am
Heaton 211

In attendance: Misti Corn (Office of the Dean), Janet Hammer (TLAC), Jane Rankin (Accelerate Online), Diane Graham (HLKN), Jenn Whitfield (aggieTEACH), Beverly Irby (Office of the Dean), Larry Kelly (TLAC), Chris Cherry (Office of the Dean), Tim Murphy (AGSC), Kim Parish (TLAC), Valerie Hill-Jackson (TLAC), Jiling Liu (HLKN), Laura Wilding (aggieTEACH), Kelly Schmid (SPED), Marcia Montague (School Counselor), Beth McNeill (HLKN), Glenda Byrns (SPED), Justin Smith (Office of the Dean), Susan Holley (EAHR), Miranda Walichowski (Bilingual)

Welcome and Introductions – Jenn Whitfield

Approval of Minutes from October Meeting – Motion by Kim Parish to approve the minutes, seconded by Janet Hammer, and approved by vote.

Reports and Discussion:

Zero Credit Course for Required TEA trainings – Chris Cherry

This process is moving forward, but not yet complete. It will be used by all programs. Discussions centered on autonomy of programs, duplicating lessons, information offered too soon, and demand on a student's time in addition to other courses.

While all concerns were recognized, and there is room for some discussion on delivery, the course will be implemented as soon as possible.

Ethics Module – Valerie Hill-Jackson

It was decided that programs can use the platform of their choice until the zero credit course is implemented. Each program selected the platform of choice (HLKN will use TAMU platform, all others will use PACT). Access will be provided to each student near the beginning of each semester.

edTPA Presentation – Valerie Hill-Jackson

Grace Wu from TEA and Kelly Crawford from Pearson joined our meeting via web-interaction. During the presentation our membership presented questions to the presenters and received feedback.

edTPA priorities and trainings schedule – Dr. Hill-Jackson

This item was tabled due to time.

TEA Certification Updates – Dr. Hill-Jackson

This item was tabled due to time.

A Doodle Poll will be sent to gather times/dates for spring semester meeting dates for CEPP.

There were no program updates or announcements.

The meeting was adjourned.