



**COUNCIL FOR EDUCATOR PREPARATION PROGRAMS**  
**(CEPP)**

**CEPP Minutes: 2019**

**Minutes of  
Texas A&M University Council for Educator Preparation Programs  
(Formerly Council for Teacher Education)**

Texas A&M University  
Thursday, February 28, 2019  
10:00am  
801 Harrington

**In attendance:** Misti Corn (Office of the Dean), Jane Rankin (Accelerate Online), Diane Graham (HLKN), Jenn Whitfield (aggieTEACH), Chris Cherry (Office of the Dean), Tim Murphy (AGSC), Kim Parish (TLAC), Jiling Liu (HLKN), Laura Wilding (aggieTEACH), Kelly Schmid (EPSY), Melanie Moser (TAMUG), Miranda Walichowski (Bilingual), Christina Presley (TLAC), Poh Wee Koh (TLAC), Michael Johnson (ETID), Vince Schielack (MATH), Beth McNeill (HLKN), Meagan Shipley (HLKN), Apostolos Vasilakis (English), Susan Holley (EAHR), Justin Smith (Office of the Dean), Melissa Fogarty (EPSY), Cheryl Craig (TLAC)

**Welcome and Introductions** – Jenn Whitfield

**Approval of Minutes from October Meeting** – Motion by Kim Parish to approve the minutes with edits, seconded by Jane Rankin, and approved by vote.

**Reports and Discussion:**

Feedback for CEPP Manual – Jenn Whitfield for Valerie Hill-Jackson

Jenn read a message from Valerie with a date for members to provide feedback. The membership felt they needed more time, so the deadline was moved to the March meeting. The document is stored in eCampus, and those who did not have access to the community are to email Misti to be enrolled.

Purpose of the edTPA Brown Bag Workshops – Jenn Whitfield for Valerie Hill-Jackson

Jenn read a message from Valerie stating more information would be discussed in March. Miranda, who attended the first workshop, provided a brief update, as she understood from the meeting, that we were going to do an internal pilot.

Secondary Teacher Certification Programs – Jenn Whitfield for Valerie Hill-Jackson

Per a note from Valerie, secondary programs are on-boarding via TLAC and more information would be provided at the March meeting. When asked, the secondary program representatives were unaware if their programs had been approved yet. The membership agreed that any additional programs should be presented to CEPP for an informal approval of both curriculum and process.

TEA Certification Updates – Misti Corn

Misti shared updates on certification exams which are being revised and re-written by TEA, such as special education and health. Melissa Fogarty has been participating with a group to advise TEA on proposed changes. Further updates would be provided once the new exams have release dates, etc.

Misti provided documents presented at the latest SBEC meeting with regard to edTPA. The consensus of the group was that edTPA, if implemented by TEA, would be a detriment to teacher education. It was asked if we (TAMU) had a voice to present our opposition to edTPA at SBEC, like many of our peers. The answer was no, per System regulations. The membership decided to form a subcommittee to formulate a stance on edTPA from CEPP, to deliver to Dean Alexander. The committee is Melissa Fogarty, Kelly Schmid, Jane Rankin, Beth McNeil, and Meagan Shipley. A Google Docs group will be created for the membership to share any documents, ideas by March 15<sup>th</sup>. A rough draft is to be presented at the next meeting.

### **Additional Items**

Kelly Schmid asked if we could argue the point of additional days of clinical teaching to TEA. The new requirement of 70 days has the potential to cause delays in graduation/certification for many students. There was a brief discussion, but concluded that we'd have to handle these on a case by case issue with TEA, as it was already in Rule.

Jenn Whitfield announced her resignation as the director of aggieTEACH. She will continue to Chair CEPP for the remainder of the spring semester but a new Chair (faculty member) will need to be elected for the following year.

**The meeting was adjourned.**

**Minutes of  
Texas A&M University Council for Educator Preparation Programs  
(Formerly Council for Teacher Education)**

Texas A&M University  
Thursday, March 28, 2019  
10:00am  
801 Harrington

**In attendance:** Jenn Whitfield (Math), Chris Cherry (Dean's Office), Misti Corn (Dean's Office), Kelly Schmid (EPSY), Diane Graham (HLKN), Jane Rankin (TLAC), Melissa Fogarty (EPSY), Kim Parrish (TLAC), Jiling Liu (HLKN), Miranda Walichowski (EPSY), Laura Wilding (aggieTEACH), Michael Johnson (ETID), Apostlos Vasilakis (English), Christina Presley (TLAC), Pon Wee Koh (TLAC), Tim Murphy (ALEC), Janet Hammer (TLAC), Valerie Hill-Jackson (TLAC/Dean's Office), Susan Holley (EAHRD), Larry Kelly (TLAC).

**Welcome and Introductions** – Jenn Whitfield

**Approval of Minutes from February Meeting** – Motion by Chris Cherry to approve the minutes, seconded by Kim Parish, and approved by vote.

**Reports and Discussion:**

Annual Review of early field placement and CT Handbooks – Chris Cherry

To ensure consistent terminology and policy, all programs are to send a copy of their handbooks to Chris for review.

Secondary Teacher Certification Programs: Onboarding – Valerie Hill-Jackson

More than two dozen programs will be added during the fall semester. Michael de Miranda will be at the April meeting to provide a brief history of the program creation.

CEPP Manual – Valerie Hill-Jackson

The manual was created to provide guidance on TEA and CEHD rules, regulations, expectations, etc. The by-laws provide an opportunity to be more of a “working group”, provides clarification on roles, elections, and policies. All were asked to provide feedback to Valerie before the next meeting.

Good Neighbor Programs – Valerie Hill-Jackson

A new website and newsletter have been created in an effort to continue to learn and stay in touch with our partners.

TPI-US – Tabled until April meeting

AEFIS – Valerie Hill-Jackson

The Office of Institutional Effectiveness has determined the University will soon be using AEFIS, a cloud-based platform for assessment and evaluations. Patrice French will attend a meeting and provide an overview and details.

TEA Updates – Misti Corn

There are no new updates.

CEPP Chair Nominations – Jenn Whitfield

Please send nominations to Jenn Whitfield.

**Additional Items**

Miranda Walichowski announced the aggieTERM program has been funded by a TEA grant, providing a 1-year residence with a contract after graduation between Bryan ISD and 12 TAMU preservice teachers. The program will announce the applications/selections on April 16<sup>th</sup>.

Miranda Walichowski will teach a second course of Foundations of Coaching this summer. She encouraged anyone interested to take the course.

**The meeting was adjourned.**

**Minutes of September 18, 2019**  
**Texas A&M University Council for Educator Preparation Programs Meeting**

**In attendance:** Misti Corn (Dean's Office), Kelly Schmid (EPSY), Diane Graham (HLKN), Jane Rankin (TLAC), Kim Parrish (TLAC), Jiling Liu (HLKN), Laura Wilding (aggieTEACH), Apostlos Vasilakis (English), Tim Murphy (ALEC), Dawn Parker (TLAC), Valerie Hill-Jackson (TLAC/Dean's Office), Susan Holley (EAHRD), Larry Kelly (TLAC), Christine Bergeron (HLKN), Michael Johnson (ETID), Larry Kelly (TLAC), Melissa Fogarty (EPSY), Marcia Montague (EPSY), Abe Seavedra (EPAD), Bill Rupley (TLAC), Diana Wandix-White (TLAC), Beverly Irby (Deans Office), and Melanie Moser (Galveston via GoToMeeting).

**Call to Order** – Misti Corn

**Roll Call** – Members present introduced themselves to the group.

**Approval of Minutes from April Meeting** – Motion by Laura Wilding to approve the minutes, seconded by Kim Parish, and approved by vote.

**Old Business:**

1. Dance Curriculum – A vote will take place in October when we have a Chair in place.
2. TAMUG – Dr. Moser provided an overview, and answered questions from the group. A vote will take place in October when a Chair is in place.
3. TPI-US – It was announced that we now have 4 programs under review. Faculty and staff are working to complete the self-assessment and preparing for the site visit in November.

**New Business:**

1. Response to TEA Continual Review – The response and report was shared with the group. TEA asked for 9 items of correction or completion. Misti Corn and Valerie Hill Jackson worked with programs during the summer to meet the requirements of TEA, and feel we have accomplished or exceeded the expectations of TEA. A Document Retention Policy and EPP Handbook were required by TEA. The policy on retention was shared with the group and the handbook is in progress. All members are asked to review the handbook and provide suggestions to Valerie.
2. Selection of Chair and Co-Chair – Bill Rupley volunteered to serve as the Chair and Laura Wilding as the Co-Chair. Their nominations were approved and their terms begin next month, concluding in 2 years.
3. Assembly of a subcommittee to review software options for data management – The Dean has asked for a committee to review software for data management. This committee has the option for a stipend for professional development for members. The committee formed consists of Melissa Fogarty, Kim Parish, Susan Holley, Laura Wilding, and Misti Corn, will provide a two-page report for the Dean's review by the end of December.
4. edTPA: 2019-2020 Workshop Dates – Valerie provided dates of workshops being hosted on our campus for faculty, community partners, and system schools. It is encouraged that each program sends a host of faculty to each of the workshops in order to prepare for changes coming in teacher performance assessment.
5. 2019-2020 Teacher Education Initiatives – Save the date flyers were presented for numerous activities throughout the academic year with school partners. It is encouraged to send representation to these events as we strengthen our partnerships in our community.

**Good of the Order**

1. It was noted that some programs have conflicts with the community partner event for the fall. It was discussed to revisit the date and time before planning the same event next fall.

**The meeting was adjourned.**

**Minutes of October 16, 2019**  
**Texas A&M University Council for Educator Preparation Programs Meeting**

**In attendance:** Kelly Schmid (EPSY), Diane Graham (HLKN), Jane Rankin (TLAC), Kim Parrish (TLAC), Jiling Liu (HLKN), Laura Wilding (aggieTEACH), Apostlos Vasilakis (English), Tim Murphy (ALEC), Dawn Parker (TLAC), Valerie Hill-Jackson (TLAC/Dean's Office), Susan Holley (EAHRD), Larry Kelly (TLAC), Garth Crosby (ETID), Lauren Huff (ETID), Larry Kelly (TLAC), Melissa Fogarty (EPSY), Bill Rupley (TLAC), Chris Cherry (Deans Office), Miranda Walichowski, and Melanie Moser (Galveston via GoToMeeting), and Marcia Montague.

**Call to Order** – Bill Rupley

**Roll Call** – Members present signed the attendance log.

**Approval of Minutes from April Meeting** – Motion by Larry Kelly to approve the minutes, seconded by Kim Parish, and approved by vote

**Old Business:**

1. **Vote for approval:**
  - a. Dance Curriculum – Approved by a majority vote
  - b. TAMUG – Approved by a majority vote
2. **Response to TEA Annual Report** – Misti has been in communication with TEA, and she addressed minor issues with the Report about 10 days ago; documents are in the CEPP eCampus community (click on the COUNCIL link)
3. **2019 – 2020 Teacher Education Initiatives**
  - a. **edTPA: 2019 – 2020 Workshop Dates:** about 30 people have registered for the October 25 Workshop in GSC rm 101A, and CEPP members were encouraged to continue registering
  - b. **Good Neighbors P-12 Town Hall Event:** November 4 from 1:00-3:30 pm following the Career Fair; programs were encouraged to attend and bring literature about their programs; since several programs have conflicts with an afternoon meeting, it was suggested that it be moved to breakfast meeting for next fall
  - c. **Good Neighbors Awards: Teacher + Leadership Awards** – nominations will open October 30 through December for educators and educator leaders within the Brazos Valley. Winners will be honored at the 50-year Gala in April and will receive \$1,000 and a plaque
  - d. **College-Wide Convening (HB3217 – Education Degree):** December 4 from 1-3pm in Rudder 501 with the Dean and Dr. Shonda Gibson
  - e. **TPI-US – Site visit:** November 11-15; Oral report on November 15 from noon – 1pm

**Good of the order:** Several programs shared relevant updates for the benefit of the Council.

**New Business:**

1. **Subcommittee Update:** review of software options for data management –Susan Holley reported on the progress of the committee noting plans to hear from two current users of TK20 via a virtual meeting; Miranda Walichowski requested a line item to the rubric regarding Lifetime Access to the portfolios, Laura Wilding noted that Blackboard will be replaced by either Canvas or BrightSpace
2. **Communication:** Valerie reminded the Council that TEA is changing (60% staff turnover) and she encouraged members to have a personal connection to TEA by signing up for their email updates on the TEA website.
3. **Handbook:** a draft of the handbook is in eCampus, but attention should be focused on the Appendix E (6 pages of new Bylaws); there is a link in the Discussion tab for council members to make comments; we would like to vote on the approval of the Bylaws in November's meeting
4. **Zero Credit Course:** status update on the university approval process; this course is currently in CARS; if it is approved, then it will be implemented in Fall 2020 primarily for the TEA required training modules for the secondary certification programs; students could receive up to 140 clock hours for this course.
5. **TEA Updates:** all High Priority/Urgent updates from TEA will be placed in a folder called TEA Updates in the CEPP eCampus community.
6. **Questions, comments, concerns:** - A calendar will be created in eCampus to highlight all of the dates for workshops, conferences, due dates, meetings and other events.

**The meeting was adjourned. Approved, Nov. 20, 2019**

**Minutes of November 20, 2019**  
**Texas A&M University Council for Educator Preparation Programs Meeting**

**In attendance:** Misti Corn (Dean's Office), Kelly Schmid (EPSY), Diane Graham (HLKN), Jane Rankin (TLAC), Kim Parish (TLAC), Jiling Liu (HLKN), Laura Wilding (aggieTEACH), Apostlos Vasilakis (English), Tim Murphy (ALEC), Dawn Parker (TLAC), Valerie Hill-Jackson (TLAC/Dean's Office), Larry Kelly (TLAC), Lauren Huff (ETID), Melissa Fogarty (EPSY), Marcia Montague (EPSY), Bill Rupley (TLAC), Chris Cherry (Deans Office), Miranda Walichowski (EPSY), Christina Presley (TLAC), Melanie Moser (Galveston-online)

**Call to Order** – Bill Rupley

**Roll Call** –

**Approval of Minutes from April Meeting** – Motion by Larry Kelly approve the minutes with amendments (add Marcia Montague, and change Continual to Annual), seconded by Jane Rankin, and approved by vote.

**Old Business:**

1. TPI – US – Summary of review (handout) was reviewed by Valerie Hill-Jackson. Members of the group expressed the need for support from the Dean to make improvements/partnerships happen, in addition to Raise Your Hand Texas funding. Further follow-ups on System and College steps based on the report will be shared as they become available.
2. edTPA Workshops – We are hosting/have hosted workshops for faculty/staff as well as P12 Partners. The support and attendance has been good thus far, and continued attendance is important as we prepare for a possible pilot. Webinars will soon be available for us to view. When added to the eCampus Community, the group will be notified.
3. Good Neighbors P12 Town Hall Event – The event was well attended by partners (variety of positions within districts were present) and evaluations are included in hand outs. More in-depth discussion regarding these partnerships will take place at the College-Wide Convening on December 4<sup>th</sup>.
4. College-Wide Convening – Please plan to attend the session as we discuss the topics of edTPA, TPI-US, and the Education Degree. The event will be led by Dean Alexander.

**New Business:**

1. edTPA and Alternative Pilots – Per Dean Alexander, we will participate in the pilot for edTPA, and will provide professional development support for faculty who chose to participate. More information is forthcoming, including an application for support. There are alternative pilots being offered by other institutions. Information on SHSU's pilot is in the CEPP eCampus community for your review.
2. 240 Tutoring Demo – The demonstration was to show the product, related to practice and remediation for our students. Those in attendance shared highlights, such as interview skills, completion at 90% in order to advance, ability to access multiple exams for one price, ability to manage and monitor at the program level, ability to extract data on student performance, and the company's success rate. After group discussion, it was decided that Misti will type notes from the demo and Valerie will present to the Dean's Council for consideration.
3. Meeting Dates and Times for Meetings (2020-2021) – We will keep meetings on the 3<sup>rd</sup> Wednesday of the month and will meet in mornings during the Spring 2020 and Fall 2020 semesters (9:30am – 11:30am), and in the afternoons during the Spring 2021 semester.
4. Discussion of Background Check (Finger Printing) – Some students require finger printing earlier than certification. It was suggested that we begin a conversation with a ISD Partner for issuing the FAST Pass for students to complete finger printing early, and then it will be complete and valid, and not required again. This would meet the needs of any future expenses or liability issues for students and the College. Follow up will occur.
5. Report by subcommittee to review software options for data management – The committee passed out a survey requesting the input of the programs. Once compiled, it will help the committee assess the needs of our data management, thus determining the best option.



6. Certification Exam Discussion - Tabled
7. Secondary Certification – Tabled
8. Discussion on bylaws for CEPP – Tabled

**The meeting was adjourned.**