



TEXAS A&M UNIVERSITY

# School of Education & Human Development

## School of Education and Human Development (SEHD)

### Outstanding Faculty Mentoring Award

*(Last Revised: March 2024)*

#### **Purpose of award:**

This award honors a tenured SEHD faculty member who has given selflessly of their time, knowledge, and energy to guide and support one or more assistant professors in their progress toward tenure.

#### **Awards:**

- **One** award will be granted each year to a tenured associate or full professor.
- The recipient will receive \$1,000 in professional development funds and a certificate.
- The recipient will be recognized at the fall SEHD Convocation.

#### **Nominations:**

- Nominations will be solicited from SEHD faculty by the Office of Faculty Affairs.
- Only assistant professors are eligible to submit nominations on behalf of associate or full professors.

#### **Preparation and submission of nominations: (self-nominations are not accepted)**

- Nomination packets should include:
  - A nomination letter
  - One letter of support.
  - Letters should describe the nature and amount of mentoring received by the nominator, the period of time during which the mentoring occurred, and the impact of the mentoring on the faculty member's progress toward tenure and overall professional growth.
  - Completed packets should be submitted to the SEHD Office of Faculty Affairs; incomplete packages will not be considered.

#### **Eligibility:**

- All SEHD tenured faculty members are eligible.

- Previous recipients of this award are ineligible.
- Nominee must have a minimum of three academic years of employment at Texas A&M University before nomination.
- Faculty members who serve as department heads, deans, or in other administrative positions at the college or university level are not eligible.

**Criteria for Evaluation:**

- The criteria for evaluation consider the quality and significance of the nominee’s mentorship.
  - The nominee’s mentorship must have had a direct and significant impact on the success of their junior colleagues in their research achievement and progress towards tenure.
  - The nominee should have an established history of supporting, mentoring, and guiding the progress of their junior colleagues.

**Award Committee**

- The research award committee will evaluate nomination packets and select winners. This committee is appointed by the Associate Dean for Faculty Affairs and may include one Assistant Professor or recently promoted associate professor (within the last year), one Department Head, and the immediate past recipient of this award.
- During the review, the committee may request supporting materials from nominees or individuals to further support the nominations.

**Timetable for Outstanding Faculty Mentoring Award**

March	Call for Nominations released
April 15	Award nominations Submitted to the Office of Faculty Affairs
May	Award packages checked by Office of Faculty Affairs and passed to research award committee for review

By July	Award committee notifies Office of Faculty Affairs of their selection of the award  Office of Faculty Affairs notifies award recipient and their department head, as well as SEHD MarComm
August	The recipient will be recognized at the fall SEHD Convocation